

Meeting Minutes: Thursday, June 5, 2008
Booker T. Washington High School for the Performing and Visual Arts
(BTWHSPVA)
Site-Based Decision Making Team

Opening Statement: The May meeting of the Site-Based Decision Making Team was held at 8:00 am June 5, 2008 in the library of Booker T. Washington High School for the Performing and Visual Arts (BTWHSPVA). The meeting was facilitated by Rossi Walter. Quorum was established at 8:05 am with 22 members present plus the Principal. The Principal left early in the meeting and was unable to return.

Old Business: Motion was made and seconded to approve the minutes as presented from the May 16, 2008 meeting. Discussion ensued. Vote was taken. Motion carried without dissent.

General Update:

- Homecoming this coming Saturday is sold out.
- Attempts are being made to crystallize the specific functions of the various constituent groups within the school: PTSA, Advisory Board, Clusters, Guilds and SBDM.
- Principal search – the open position of Principal is being reported. Dr. Ryan is looking for input into this process during the interim.

New Business:

- The role of the Scribe/Secretary will be integral to the functioning of the group. This person should work closely with Marla Plocheck.
- The BTW web site should be updated to store all committee information in a central location.
- Agendas and meeting minutes should be posted on the web site, in the office and in the teacher's lounge.
- It was recommended that the PTSA site be used for this purpose in the meantime.
- Is it useful/beneficial to gather personal emails and addresses of committee members due to concern with the BTW internal email communications system?
- Subcommittees – the Campus Improvement Plan (CIP) will be due in October; the CIP sub-committee can begin review at that time. Rubi Deslorieux will reach out to individuals to gauge interest in heading up various committees.
- Summer General Team meeting proposed for Thursday August 14, 2008 from 1 to 5 pm.
- School-year meeting dates – First Wednesdays of the month: September 3 at 7:30 am and October 1st at 5:00 pm for first two meeting dates were selected.
- Other topics of interest – school should develop a course catalog, master school calendar, including both District-wide and school event-specific important dates, as well as a school directory which could ideally be accessible via the Internet. Also, encourage recent graduates to return as mentors to current students. Finally, look into obtaining funding for an additional college counselor to assist seniors/juniors with college-related information.

Adjournment: Motion was made and seconded that the meeting be adjourned. Vote was taken. Motion carried. Meeting was adjourned at 8:55 am.